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05A-9003-64

15 January 1964

MEMORANDUM FOR: Chief. Support Division Office of Special Activities

SUBJECT

: OSA Functions and Organization

- It is gratifying to hear that the organization and personnel presentation to the DD/S&T was well received yesterday. The results of the cooperation of all of OSA were putstanding.
- The chart, as presented, represents the lines of management to be used in establishing the organizational structure and delegation of functional responsibilities for elements within OSA. While the structure, as presented, provides the best management efficiency available under the current circumstance, there is always room for improvement. However, the organization as now established is firm, and, in accordance with our conversation today and instructions from Golomei Ledford, will be used as the official manning structure of OSA. Future changes, and they will surely come, should be submitted with full justification to the Chief of Support and approved by Support, Programs Staff, and the AD/SSA (or the DAD/SSA) before any change is made to this official manning document.

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